

Well Operations eRecords

BSEE has begun taking measures to prevent exposure to COVID-19 by allowing telework and social distancing. The Department of the Interior (DOI) Mission Essential Functions and Essential Support Activities require BSEE to perform certain functions and activities to continue under any circumstance or resume very shortly after an interruption in operations.

In an effort to minimize exposure for BSEE employees executing the above described functions and activities, BSEE has implemented eRecords for well operations inspections to limit the expose at the rig site.

BSEE would normally inspect these records once every 30-45 days while conducting an on-site inspection, but in order to comply with the CDC recommendations and internal protocols BSEE will inspect the following items digitally, with a follow up inspection that will consist of the normal walkaround:

1. Review IADC/Daily reports
2. Review BOP's pressure test (If it is the initial test, review accumulator drawdown and stump test)
3. Review BOP function tests
4. Review BSR pressure test
5. Review BSR function test
6. Review Diverter function tests
7. Review all FITs
8. Review all Negative tests
9. Review all Casing tests
10. Review cement data for all casing strings
11. Review well schematic for casing setting points
12. Review well control drills
13. Review COC for all BOP's and choke manifold (Can request COCs for specific pieces of equipment)
14. Review Gas Calibration Logs
15. Review ROV dive reports
16. Review Drilling Surveys (though this is nearly always captured in the IADC's from the MWD info)
17. Review Mud/fluid reports

18. Review NPDES reports
19. For Fixed facilities if desired: review lockout/tag out procedures for electrical
20. For Fixed facilities if desired: review crane annuals, quarterlies, monthlies, pre-use

PROCEDURES:

Each District Office will request the above list to be submitted on a 7 day cycle to the respective well operations lead inspector/supervisory well operations inspector for the District in which a rig is working in. BSEE currently uses Microsoft Teams, and Sharepoint for program support and if those options are not available to your company, contact the District to ensure files are received in a timely manner. Files that are sent should not have a time limit for BSEE's review and will consist of a full 7 days, for the prior week of operations. Well operations inspectors will be assigned to conduct normal IADC report and records review process and complete proper documentation of the review. A rig inspection fee will be assessed at the time of the on-site inspection.